



**NOTICE TO CONTRACTORS**

**IF YOU ARE DOING ROOFING WORK YOU MUST SCHEDULE A MID-ROOF INSPECTION THE DAY YOU ARE DOING THE TEAR OFF SO THAT THE BUILDING DEPARTMENT CAN DO AN IN PROGRESS INSPECTION.**

**IF YOU DO NOT YOU WILL NOT RECEIVE A FINAL INSPECTION OR A CERTIFICATE OF COMPLETION.**

**I fully understand my responsibility under this requirement as outlined above.**

**Signed**

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**Contractor or Contractor Representative**

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**Date**