

DEVELOPMENT ORDER APPLICATION PACKET

INCOMPLETE SUBMITTALS WILL NOT BE REVIEWED

(The Building Department requires separate forms and fees to obtain building permits.)

NOTE: THE ADDRESS OF THE PROPERTY MUST BE POSTED PRIOR TO SUBMITTAL.

1. ____ Two complete sets of plans, drawn to scale.
Including: A site plan with square feet of living, total square feet, impervious surface, and setbacks.
** Setbacks are measured from the closest overhang to property line**

A site plan showing any protected trees which will be removed from the property.
(Protected trees are any trees other than pine larger than 8" in diameter measure 54" from the base of the tree.)

2. ____ Development Order Packet
3. ____ New Address application
4. ____ Complete City water meter impact form
5. ____ Complete Driveway permit application

(Please refer to City of Springfield's Land Development Regulations)

DESCRIPTION

Project Address _____

Parcel Number _____ Parcel Zoning _____

Lot Square Footage: _____ Dwelling Square Footage: _____

Driveway Square Footage: _____ Accessory Building Square Footage: _____

Pool Square Footage: _____ Patio/Deck Square Footage: _____

Setbacks: Front: _____ Left Side: _____

Rear: _____ Right Side: _____

Floor Area Ratio: _____ Lot Coverage: _____

Building Height in Feet: _____ Impervious Surface: _____

Landscape Buffers: (height x width) _____ Elevation: _____

Applicant Name

Applicant Address

Phone Number

Applicant Signature

Date

(Do not write below this line)

Elevation _____ Land Use District _____ Flood Zoning _____

Total Square Feet _____ Connection Fees _____ Set Mete Fee _____

Account Deposit Fee _____ C.A. fee _____ Driveway Permit Fee _____

Total Impact Fee _____ Water _____ Sewer _____

First Check _____ Second Check _____

Reviewed By _____ Date _____
