

Building Permit Application Checklist

1. _____ HOMEOWNER HOLD HARMLESS AGREEMENT
2. _____ HOMEOWNERS DISCLOSURE STATEMENT CH.489.10FS
3. _____ DRIVEWAY/DITCH PERMIT APPLICATION IF REQUIRED
4. _____ SITE PLAN
5. _____ 2 COMPLETE SETS OF PLANS INCLUDING:
 - a. Site Plan
 - b. Foundation Plan
 - c. Floor Plan
 - d. Elevations
 - e. Wall section foundation through the roof
 - f. All drawn to scale
6. _____ COMPLETE BUILDING PERMIT APPLICATION
7. _____ ENERGY FORMS
8. _____ NOTICE OF COMMENCEMENT
9. _____ FLOOD ELEVATION CERTIFICATE
10. _____ ALL APPLICABLE FEE PAID AND BUILDING PERMIT FEE